



**Board of Governors'
Regular Meeting Minutes
May 28th, 2008**

Board Members In Attendance

Jenny Belzberg
Denise Carpenter
Lance Carlson
George Gosbee (Chair)
Joe Leung
Margaret-Jean Mannix
Alison Miyauchi
Jack Moxness
James Peacock
Gordon Stollery
Yves Trépanier
Ian Ward

Guests

Gary Draper, VP Finance + Corporate Services

Recording Secretary

Elizabeth Hay

Board Members' Regrets

Sheila O'Brien

The Board meeting was called to order at 5:00pm with quorum present and George Gosbee chairing the meeting.

1. APPROVAL of AGENDA

MOVED by Denise Carpenter and SECONDED by Joe Leung that the Agenda is approved as presented.

CARRIED
Unanimous
MOTION: 07/08 1379

2. APPROVAL of MINUTES

MOVED by Ian Ward and SECONDED by Yves Trépanier that the minutes of the February 28, 2008 meeting of the Board of Governors are approved with the following amendments:

- Attendees added: Yves Trépanier, Gordon Stollery
- Action item under 5.8 added: "Ian Ward asked that the Board advocate on behalf of ACAD students with the Ministry of Advanced Education to ensure that tuition increases are considered within the context of an increased cost of living, especially in urban centres such as Calgary."

CARRIED
Unanimous
MOTION: 07/08 1380

3. CONSENT AGENDA

MOVED by Yves Trépanier and SECONDED by Alison Miyauchi that the board adopt the entirety of the consent agenda, as presented, with the following amendment:

- Move item 3.1g to item 5.3 for discussion

CARRIED
Unanimous
MOTION: 07/08 1381

4. BUSINESS ARISING

No business arising at this time.

5. NEW BUSINESS

5.1. 2008/2009 Operating Budget

Gary Draper, Vice-President Finance and Corporate Services was introduced to answer questions regarding item 5.1.

Alison Miyauchi asked regarding the existence of a budget line for the Institute for Creative Process, where Mr. Draper explained that the budget reflected only on-going operating funds, not externally (determined by the donors) or internally (determined by senior college management) funds. It was considered in the future to include these amounts, but this year's budget does not reflect those amounts.

MOVED by Joe Leung and SECONDED by Gordon Stollery that the Board of Governors approves the 2008/2009 Operating Budget for the Alberta College of Art + Design as presented.

CARRIED
Unanimous
MOTION: 07/08 1382

5.2 2008-2018 Business Plan

Discussion ensued regarding the content of the Business Plan.

MOVED by Denise Carpenter and SECONDED by Jenny Belzberg that the Board of Governors approves the 2008-2012 Business Plan as presented.

CARRIED
Unanimous
MOTION: 07/08 1383

5.3 AUPE Report

Discussions of the AUPE Report as included in the May 28th, 2008 board package ensued; AUPE Chair Aileen Lublinkhof was called upon to answer questions regarding the report.

6. STRATEGIC DIRECTION DISCUSSIONS

No strategic direction discussions at this time.

7. CHAIR'S REPORT

On the occasion of Ian Ward's last meeting, Board Chair George Gosbee thanked Ian for his service to the Board.

Mr. Gosbee also took the occasion to welcome new board members Jim Peacock, Margaret-Jean Mannix, and Sheila O'Brien (who could not attend this meeting).

8. BOARD COMMITTEE REPORTS

8.1 Finance/ Audit

Joe Leung, Chair of the Finance/Audit Committee, stated that in April he had the opportunity to meet with representatives of the Auditor General's office who gave suggestions on how to move forward with reporting. These suggestions have been discussed at the Finance/Audit Committee level, with full support (and thanks to) Gary Draper and Lance Carlson. As a result, in addition to the risk management process currently under way, the Board will be receiving a budget report on a quarterly basis which has been reviewed by the Finance/ Audit Committee.

Mr. Leung also stated that there is also a need for new members on the Finance/Audit Committee. From this request, Alison Miyauchi volunteered to be a member of this committee.

8.2 Governance

Board Chair George Gosbee introduced the new chair of the Governance Committee, Yves Trépanier. Mr. Trépanier explained that there was one more public member seat to fill on the Board, and that a meeting would be set with the Governance Committee for mid-June to discuss this issue. Also, new members are needed on the Governance Committee and the Finance/ Audit Committee.

9. PRESIDENT'S REPORT

Lance Carlson presented the following report.

Convocation

Mr. Carlson reported that convocation was a fantastic day and wonderful success; and thanked Jenny Belzberg for reading comments from the Board to the graduating students.

Health and Safety Update

ACAD has recently committed \$200,000 in provincial matching money into health and safety and will develop additional budget resources for health and safety over the course of the summer.

Card Access

In the coming months, a card access system will be wired into place to secure the private areas of the school (studios, non-public rooms, etc). This is a proactive approach; this card access will ensure those who are supposed to be in rooms are supposed to be there.

Wireless Campus

Every area within the campus will be wireless for computer access as of September 2008. At this juncture, wireless does exist in most parts on campus, but the connections are spotty in some areas; this equipment could potentially move with the College when it is moved into a new building.

Website – Minutes and Profiles

In the next weeks, the President's Office will be working to ensure that minutes and board profiles are posted online.

Articles of Interest

Mr. Carlson handed out copies of The Journal of Interaction Design as it has an article in it regarding our mapping project that has generated quite a few international inquiries.

10. ACAD STUDENT BOARD MEMBER COMMENTS

Ian Ward, on the occasion of his last meeting, introduced the New ACADSA Executive and new ACADSA Board representative; distributed new graduation catalogue and article from FFWD Magazine.

Mr. Ward suggested that the Board assign target dates to action items, as well as ensure that documents for Board meetings are sent through to members in enough time for members to prepare and encouraged Board members to get on committees.

As well, Mr. Ward spoke to the importance of the College participating in grassroots arts in Calgary, and drew the Board's attention to the article in FFWD magazine. Mr. Ward appreciated working with the board as well and stated that the Board should feel free to keep in contact with him.

11. ACAD FACULTY BOARD MEMBER COMMENTS

Alison Miyauchi drew the Board member's attention to the ACIFA survey that was distributed at previous Board meetings; discussion from the Board ensued.

The Board requested to have the original ACIFA Survey results released in order to review them at a later date.

12. ACAD STAFF BOARD MEMBER COMMENTS

Jack Moxness had no further comments to make at this time, as the AUPE Staff Association Report was already covered under item 5.3.

13. ADJOURNMENT

MOVED by Denise Carpenter and SECONDED by Gordon Stollery that the Board of Governors adjourn its meeting at 6:25pm.

CARRIED
Unanimous
MOTION: 07/08 1384

Original Signed by Board Chair

George F.J. Gosbee, Chair, Board of Governors

September 6, 2008

Date

Original Signed by President + CEO

Lance Carlson, President + CEO

September 6, 2008

Date