



BOARD OF GOVERNORS' REGULAR MEETING MINUTES

June 6, 2007

APPROVED

Board Members In Attendance

Gillian Basford, Vice-Chair
 Lisa Benschop
 Lance Carlson
 Daryl Fridhandler
 Joseph Leung
 Alison Miyauchi
 Jack Moxness
 Gordon Stollery

Guests

Gary Draper, VP, Finance + Corporate Services
 Christine Barr, Executive Advisor to the
 President + CEO

Recording Secretary

June Dubois

Board Members' Regrets

George F.J. Gosbee, Chair
 Jenny Belzberg
 Denise Carpenter
 Elizabeth Carson
 Steve Snyder
 Yves Trépanier

The Board Meeting was called to order at 3:05 p.m. with quorum present, with Vice-Chair Gillian Basford chairing the meeting.

At this time, Vice-Chair Gillian Basford welcomed Joseph Leung to his first meeting with the ACAD Board of Governors.

1. APPROVAL OF AGENDA

MOVED by Daryl Fridhandler and **SECONDED** by Alison Miyauchi that the Agenda is approved as presented.

CARRIED

MOTION: 06/07-1354

2. APPROVAL OF MINUTES

MOVED by Alison Miyauchi and **SECONDED** by Gordon Stollery that the Minutes of the April 26, 2007 meeting of the Board of Governors are accepted with the following amendment

- ♦ Item 5.2 ii: Amend the discussion with the comments of L. Benschop on the role that the college could take in discussion with the province related to funding.

CARRIED

Unanimous

MOTION: 06/07-1355

3. CONSENT AGENDA

4. BUSINESS ARISING

4.1 *Health & Safety Report*

President Lance Carlson advised the Board that:

- ♦ a Health & Safety Consultant has been hired for the period of approximately nine months,
- ♦ roof repairs are currently underway,
- ♦ key card access is being added to some sections of the facility, and
- ♦ that an RFP has been issued for a Security Consultant.

5. DISCUSSION / ACTION ITEMS

5.1 *Proposed 2007-2011 ACAD Business Plan:*

President Carlson introduced Gary Draper, Vice-President Finance and Corporate Services to brief the Board on the proposed Business Plan.

Mr. Draper advised the Board that annually, the Alberta post-secondary institutions are required to submit a four-year business plan. This document is then used by the Government as a parameter for operational and capital plans.

The proposed 2007-2011 Business Plan notes ACAD's priorities for the next four years; a template is provided for the submission of each institution's respective information. This information is then used by Alberta Advanced Education and Technology, along with Alberta Infrastructure & Transportation as a 'placeholder' to get an understanding of potential funding requests from all post-secondary institutions.

President Carlson commented that this plan is consistent with the direction in which ACAD is moving. In terms of the non-financial side of the information provided, one can see that the government's actions are emerging in line with institutions' plans, i.e. changes in legislation relating to academic council are directly in line with institutions moving toward post-graduate studies, etc.

During discussion, the following amendments were recommended:

- ♦ Page 16 of the proposed Business Plan, fourth line...
Change from: "...and examining initiatives such requiring all incoming students..."
To: "...and examining initiatives such **as enabling** incoming students..."

Following discussions, it was recommended that the ACAD Business Plan be shared with the internal community via website and on file in the Library.

*ACTION: L. Carlson/
G. Draper*

MOVED by Daryl Fridhandler and **SECONDED** by Joseph Leung that the Board of Governors approve the proposed 2007-2011 ACAD Business Plan, as presented, with the following amendment:

- ♦ Page 16 of the proposed Business Plan, fourth line...
Change from: "...and examining initiatives such requiring all incoming students..."
To: "...and examining initiatives such **as enabling** incoming students..."

CARRIED

MOTION: 06/07 1356

5.2 President's Report

President Carlson briefed Board members on the following:

AACTI's Annual Golf Tournament – The Alberta Association of Colleges and Technical Institutes (AACTI) is holding their annual Premier's Cup golf tournament on September 4, 2007 at the GlenEagles Golf Club in Cochrane. The college can fill a team if we wish. A reminder will be sent to all Board Members over the next month; please advise the President if anyone is interested in participating.

Roles and Responsibilities of the Post Secondary Institutions in Alberta – Alberta Advanced Education and Technology provided a document for feedback. As ACAD has an interest in a comprehensive research institution level, a response is currently being drafted in response to the document.

Facility Plan – The draft document, in being consistent with ACAD's previous document, solidifies the college's space information. A copy of the final draft will be provided to Board Members for their information.

Action: L. Carlson

Action: L. Carlson

5.3 Chair's Report

No discussion.

5. INFORMATION

6. ADJOURNMENT

There being no further discussion, the June 6, 2007 Board of Governors' Meeting terminated at 3:35 pm.

:jed

George F.J. Gosbee, Chair, Board of Governors

Lance Carlson, President + CEO

Date

Date